ZOOM H2 Recording Guide

Before recording:
- Read through the Operation Manual.
    o Acquaint yourself with the basic operation of the recorder by reading through the ZoomH2 Simple Recording Guide found in your recorder case.
- Additional help can be found by watching the YouTube videos.
    o http://www.youtube.com/watch?v=hSIU-Nf7vwM (11 minutes)
    o http://www.youtube.com/watch?v=3aD1lxUU6Ck&feature=related (12 minutes)
- Practice using the ZoomH2 and become acquainted with all of its functions before leaving for your oral history appointment.
- Please do not change the pre-set functions or reformat the SD card. This has been done for you in the COPH office before you check out the recorder.

Set Up:
- Connect the AC power adapter to the recorder and plug into an outlet. [The recorder also can use two AA batteries.]
- Set POWER switch on. The POWER switch is found on the left side panel of the recorder.
- *IF* you need to reset functions, you can do this by pressing MENU. Navigate through the settings on your recording using the FORWARD and REWIND buttons. A small arrow on the left indicates the function. Use the red RECORD button in the middle to select the option.
- Use the MENU button to escape function options.

Settings: (Preset at COPH)
- REC MODE: **WAV 44.1kHz/16bit**
- AGC/COMP: **AGC2**
- FOLDER: **01**

Select the operational mode:
- Default should be Surround 2 channel (stereo mode) – Records sources on both front and back microphones.

- Press red "record" button once to enter the 'record ready' mode. PLAY/REC indicator *flashes red*.
- Test volume levels and adjust mic gain input sensitivity by adjusting recording levels (FAST FORWARD and REWIND). We've had good luck with increasing recording level above 120.

Recording:

- Press the RED record button a second time to start recording. While recording, the indicator will now *remain solid red*.
- Press RED record button once more to stop recording.
- Please be aware: there is NO pause. If you push the pause button, it will automatically lay down a new track, but continue recording.
- Please lay down a new track every 60-65 minutes. (Whenever it's convenient.)

After recording:

- To hear what you just recorded, press PLAY/PAUSE button. The PLAY/REC indicator will be *green*. There are no internal speakers, so you must use earbuds or earphones.

- To see the file you have just recorded, press the MENU button, then use the FORWARD button to scroll down to FILE. From here you can view information about the file, rename the file, or delete the file.

Transfer files to a computer:

- See separate instructions (Instruction 2)