



ORAL HISTORY INTERVIEW CHECKLIST

- Digital recorder (Bring equipment instruction book)
- Recorder accessories
 - AC adapter cords
 - SD memory card(s)
- Batteries for recorder (use fresh or fully recharged or take extras)
- Extension cord
- Paper, pencil & pen
- Visual props to jog memory (photos, documents, maps, etc.)
- Wrist watch (helps monitor recording)
- IRB consent and legal release
- Interview questions, and/or outline
- Biographical information form (if used)
- Camera (to take pictures of narrator and other significant items pertaining to the interview)